**TASMANIA**

**MAGISTRATES COURT (CIVIL DIVISION)**

**FORM 3**

**AFFIDAVIT OF SERVICE**

|  |  |  |
| --- | --- | --- |
| **MAGISTRATES COURT** Address:  Phone No:  Fax No: |  | ACTION No. . |

**CLAIMANT:** ………………………………………………………………………………………………

**DEFENDANT:** ………………………………………………………………………………………………

**AFFIDAVIT OF SERVICE**

# I...............................................................................of ..................................................……………

*(Full name) (Address)*

Occupation: ......................................................................……………………………………..………..

MAKE OATH AND SAY that –

I did on the ………………day of…………………………………....…20..……………….. at...…...…..am / pm

duly serve …………………………………………………the ……………………………………..in this matter

*(name of person or corporation) (title of party)*

with ……………………………………………………………………………………………………..by:

*(name and date of document served)*

🞎 personal service on the party at ……………………………………………………………………………….

🞎 registered post addressed to the usual place of residence or business of the

\* party / \*the practitioner acting on behalf of the party at the following address:

....................…*…………………………………*............................………………………………………………..

🞎 leaving it for the party at the usual place of residence or business of that party at the following address:

....................……………………………………............................…………………………………….………

with .....................…………………………………….............................……………………………………...

*(identity of person served)*

who was apparently 16 years of age or older.

🞎 leaving it at the registered office of the corporation at the following address:

....................……………………………………............................……………………………………………

with .....................…………………………………….............................……………………………………..

*(identity of person served)*

🞎 posting it to the registered office of the corporation at the following address:

....................……………………………………............................…………………………………………….

🞎 .........................................................................................................……..................…………………………..

………………………………………………………………………………………………………………….

*(describe here any other authorised means of service).*

Signature...........................................................................................………………………

SWORN before me at

this ……………day of …………….. 20…..

Signature: .......................................... (*Justice of the Peace)*

Filed by or on behalf of ..................…………...............................................whose address for the service of documents is: ..........................................................................   
Phone: Fax: DX:   
Contact: